



**Job Title: Middle School (MS) Physical Education Teacher**

Position Title: MS Physical Education Teacher	Reports to: Head of Middle School
Job Category: Professional	FLSA: Exempt
FTE: 1.0	Current Date: May 2022

**General Summary:** Instructs middle school students in physical activities while providing maximum physical activity time within the class period. Possesses energy and enthusiasm to maximize each student's potential through the acquisition of knowledge, skills, and attitudes that will transfer into a healthy lifestyle.

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**Essential Duties and Responsibilities:**

- Creates a learning environment that is conducive to learning and appropriate to the maturity and interest of the students.
- Plans instruction consistent with the School's approved curriculum for Physical Education (PE).
- Creates a supportive learning environment for all students that encourages social and physical interaction, active engagement in learning, and self-motivation.
- Plans a flexible program of study that meets the individual needs, interests, and abilities of students.
- Prepares for classes as assigned and shows evidence of lesson preparation upon request.
- Effectively organizes space, equipment, and students.
- Provides adequate equipment that allows students to be active.
- Establishes appropriate plans for substitute teachers.
- Develops appropriate formative and summative assessments to guide instruction and assess student learning with specific, constructive feedback.
- Provides regular feedback to students and parents, and uses assessment data to make instructional decisions.
- Establishes and maintains standards of student behavior needed to achieve an optimal learning atmosphere.
- Promotes student honesty, integrity, and good sportsmanship.
- Assists in locker room supervision and maintains PE equipment and facilities.
- Attends and participates in professional meetings, including collaborative teams, division meetings, and professional development.
- Works collaboratively with administrators to strengthen the PE program.
- Participates and helps coordinate special events.
- Initiates, implements, and coordinates a variety of program components which will further enrich the School's PE program.
- Completes other tasks as deemed appropriate by the Middle School Administration.

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**Knowledge, Skills and Abilities:**

- Strong content knowledge in PE
- Secure knowledge of best practices in PE instruction
- Requirement to coach two sports during the school year
- Ability to differentiate instruction in mixed ability classrooms

- Strong classroom management skills with the ability and the desire to work with a diverse student body
- Ability to work collaboratively with others and maintain positive professional relationships
- Ability to read, comprehend, follow and give oral and written instructions
- Excellent writing and communication skills
- Strong interpersonal skills
- Excellent organizational skills with a strong degree of self- direction and motivation
- High level of maturity, confidentiality, and assertiveness
- Capable of using tact and diplomacy in dealing with others
- Capable of competently operating technology

**Education and Experience:**

- **Bachelor's Degree in Physical Education**
- **3-5 years teaching experience at the MS level preferred**
- **Experience in educational technology**

Physical Requirements:	Percentage of Work Time Spent on Activity			
	0-24%	25-49%	50-74%	75-100%
Seeing: Must be able to read computer screen and various reports. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and ability to adjust focus.				X
Hearing: Must be able to hear well enough to communicate with students, employees, and others.				X
Standing/walking/sitting				X
Climbing/Stooping/kneeling/balancing.				X



Lifting/pulling/pushing up to 5-25 lbs (i.e. boxes of books and mobile computer carts, etc.)				X
Manual dexterity to operate computer and office equipment.				X
Bending at the neck and waist.				X
Communication: Ability to talk, hear, and express and understand ideas and thoughts. Able to meet multiple demands from several people and interact with public and staff.				X

**Working Conditions:** Good working conditions in a school environment

**Drug Free Workplace:**

The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment at University School of School of Milwaukee pursuant to the Substance Abuse/Drug Free Workplace policy.

**Disclaimer:**

*The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding the position and additional rules may be assigned.*